AES Speaker Management Instructions for Investigators Workshops Faculty

1. Log-in to the AES Speaker Management System with the following link:

2. You will be directed to log-in using your MyAES log-in and password

   Login to MyAES
   Please enter your user name and password.

   User Name
   [Input field]

   Password
   [Input field]

   Sign In

   Forgot your user name or password? Please click the link below.
   Forgot My User Name or Password

3. Once you log-in then you will see your speaker task list. All items with an “I” are information only. Tasks with a must be completed. Note: IW Organizers will have some additional tasks compared to moderators or speakers since they are the contact person for the workshop.
4. Be sure to click on the task with the instructions and general information:

   To Begin, Click Here for Instructions and General Information

To prepare for your upcoming speaking engagement at AES Annual Meeting 2018, all required forms and tasks are listed and tracked at this site.

PLEASE NOTE: In order to remain compliant with ACCME for CME credits, completion of all listed forms and tasks are required.

- Click on each item to get information or complete the required task.
- Some items may contain sub-items under them, just keep clicking and the system will keep track of your progress.
- Note any due dates listed.
- If you have questions or difficulty with any of the forms, contact the AES education team at education@aesnet.org

5. After you complete each of your tasks then click the “Submit” button at the bottom of the page.

   Submit

6. When all your tasks are completed then you will see the following message at the top of your speaker log-in page.
Welcome to the AES 2018 Speaker Portal
You are 100% done

Questions? Contact the Education team at education@aesnet.org